



# MIAMI BEACH

## Announcement of Open Position

### **CODE COMPLIANCE OFFICER I** **\$1,606.87 BI-WEEKLY**

Open: 11/14/2005 8:30 AM  
Close: TBA

#### NATURE OF WORK

This is limited, responsible, technical work in the enforcement of various regulatory codes and ordinances relating primarily to health, zoning, and environmental regulations in the City's Building Department. Employee receives on-going technical and public contact training through a comprehensive classroom curriculum and rotating inspection job assignments emphasizing enforcement of local codes and ordinances. Work includes field and some office duties.

Specific assignments are received from employee's supervisors/trainers. Initially work is subject to close supervision and is reviewed on a frequent basis. As training progresses, employee increases the amount of independent judgment exercised.

#### MINIMUM REQUIREMENTS (Must meet all in order to qualify)

- Three (3) years full time verifiable experience in code enforcement, property management, maintenance or appraisal, building construction, or closely related field, or in public contact work.
- Associate's degree or equivalent in college credits.
- Valid Florida Driver's License with acceptable driving record.
- Flexible hours including: nights, weekends and holidays.

**This position represented by: C.W.A. (Communications Workers of America)**

#### TO APPLY

**Please fill out and submit an application through the following ways:**

**E-MAIL:** Applications can be downloaded from the City's website [www.miamibeachfl.gov](http://www.miamibeachfl.gov)  
And then e-mailed to: [jobs@miamibeachfl.gov](mailto:jobs@miamibeachfl.gov)

**IN PERSON:** Monday through Thursday, 8:30 a.m. – 5:00 p.m. (EXCLUDING HOLIDAYS),  
Miami Beach City Hall, Human Resources Department, 3<sup>rd</sup> Floor

**BY MAIL:** Miami Beach City Hall  
Human Resources Department  
1700 Convention Center Drive  
Miami Beach, FL 33139

**(Mailed applications should be received by the closing date specified on the job announcement)**

FAXES NOT ACCEPTED. Due to the volume of applications we are unable to verify the status of your application. We are only able to verify receipt of the application. Interviews are conducted by the hiring department. Interviews are not guaranteed to any applicant. Applications will be valid for two years from the closing date of recruitment.

CLASS NO: 3158  
UC NO: **05-CO-2-094**

EOE/AA/ADA/VET PREF